



North Central Area Agency on Aging Board Member Agreement

Agency Mission Statement

The mission of the North Central Area Agency on Aging is to enhance the quality of life for older adults, individuals with disabilities and their caregivers in the North Central region by ensuring access to quality cost-effective services.

Board Purpose Statement

The Board of Directors of the North Central Area Agency on Aging will uphold the mission of the agency by exercising the powers necessary to direct the work and policy of the agency.

As a Member of the Board of Directors I make the following commitment to the organization and to my fellow Directors that we may achieve our stated purpose:

- ***Commitment to process.*** I will read the Board of Directors Handbook and will address any issues of concern or clarity to the Board President and/or the Executive Director.
- ***Commitment of time.*** I will annually attend a minimum of eight Board meetings.
- ***Commitment of resources.*** I will at minimum make one annual financial contribution to the agency in an amount and designation of my own choosing.
- ***Commitment of presence.*** I will demonstrate my support of the agency to the community by attending agency functions and programs as my availability allows.
- ***Commitment to work.*** I will participate on at least one standing committee of the Board and will discharge the duties of that committee according to the bylaws (*Development**, *Finance/Audit*, *Human Resource*, *Governance*, *Executive***)



- ***Commitment to the future.*** For each three-year term that I hold this office, I will proactively recruit and refer at least one new Board prospect to the nominating committee.
- ***Commitment to communication.*** I will engage my counterparts on the Board in a meaningful and respectful manner.
- ***Commitment to inclusion.*** The Area Agency on Agency values individuals for their unique gifts regardless of race, religion, gender, or sexual orientation. As a Board member, I agree to uphold this principle.

To assist me in upholding my responsibility, NCAAA, through its Executive Director and staff, make similar commitments to me:

- ***Commitment to process.*** NCAAA staff will send me an agenda two weeks in advance of every Board meeting along with any documents that I need to review in advance of the meeting.
- ***Commitment of time.*** NCAAA staff will provide a Board Orientation session within the month following the Annual Meeting.
- ***Commitment of resources.*** NCAAA staff will place me on the agency's mailing list and/or listserv so that I may keep current with the issues of importance to the agency.
- ***Commitment to presence.*** NCAAA staff will issue invitations to my attention relative to agency programs, presentations, and trainings that I might attend or to encourage the attendance of others.
- ***Commitment to work.*** Designated NCAAA staff will provide support to all standing committees of the Board.
- ***Commitment to the future.*** Designated NCAAA staff will participate as technical assistance and support in strategic planning as needed by the Board.

- **Commitment to communication.** NCAAA staff will engage Board members in a meaningful and respectful manner.
- **Commitment to inclusion.** The Area Agency on Aging serves all individuals over the age of 60, individuals with disabilities of all ages, and their family caregivers regardless of race, religion, gender, or sexual orientation. NCAAA staff will provide me with the information and resources I need in order to ensure that my decisions are consistent with this principle.

* All Directors will be expected to participate in the fundraising activities and events sponsored by the Development Committee regardless of committee membership.

** Executive Committee consists of the Board President, Vice President(I, II), Secretary, and Treasurer and is attended by the Executive Director of NCAAA.

I, the undersigned, look forward to the opportunity to serve my community through my office of Board Member at the North Central Area Agency.

 Board member

 Date

 Executive Director

 Date

 Board President

 Date

I would like to be a member of the _____ Committee(s).
 (See *Commitment to Work* under Member Commitment above.)

